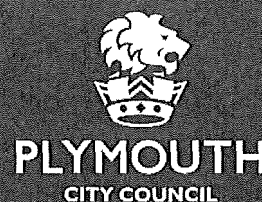


EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – ES01 19/20

Decision	
1	Title of decision: Garden Waste Kerbside Collection - Online Registration
2	Decision maker: Councillor Sue Dann, Cabinet Member for Environment and Street Scene
3	Report author and contact details: Heidi Ondrak (heidi.ondrak@plymouth.gov.uk)
4	Decision to be taken: Residents to register online if they wish to receive a Garden Waste collection service.
5	Reasons for decision: Approximately 45 per cent of households present garden waste. There is currently no data to indicate which households require collection. In order to ensure that garden waste is collected crews are required to systematically drive routes and look for bags that have been presented. Online registration will provide the service with data and intelligence which will enable the smarter planning of routes and enable them to relay accurate participation information to crews. The impact of this being: <ul style="list-style-type: none">• An improved delivery strategy can help to reduce fuel emissions and ensures environmentally responsible route planning• Optimised use of resources such as operational staff and vehicles.
6	<ul style="list-style-type: none">• Reduction in the amount of avoidable missed garden waste collection complaints Alternative options considered and rejected: To continue as is. Circa 45 per cent of households participate in the Garden waste scheme but we do not have any recorded data on who and where we need to collect from. Crews have collection schedules but this is based on an assumed global participation. At present crews attend streets indicated on their schedule and then look for garden waste that has been presented. Using registration data will enable the crews to see who exactly is registered for the service to direct their activity to addresses that participate only.
7	Financial implications: We are unable to quantify the positive financial impact as it is unknown whether registration will impact on participation rates. It is however anticipated that having participation data from registrations will allow us to plan routes more effectively and therefore manage resources more efficiently (vehicles, fuel and staff). Once we have registration data we will be able to quantify demand and resource allocation. The cost of setting up the system can be met from existing budgets.

8	Is the decision a Key Decision? (please contact <u>Democratic Support</u> for further advice)	No	Per the Constitution, a key decision is one which:
		x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
		x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
		x	Is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.
If yes, date of publication of the notice in the <u>Forward Plan of Key Decisions</u>			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	Supports a Growing City – A Green, sustainable city that cares about the environment & Spending Money Wisely By having up to date data on who wishes to have tier Garden waste collected we can ensure that crews are directed in the most economical way to those homes who wish to receive the service. This will enable us to ensure that vehicles and staff are used in the most efficient way reducing cost and environmental impact	
10	Please specify any direct environmental implications of the decision (carbon impact)	Optimisation of routes will eliminate unnecessary journeys. Online registration will inform which households wish to receive garden waste collections. The service will use the data collected to plan routes and schedules maximising the use of resources such as vehicles and fuels. An improved delivery strategy can help to reduce fuel emissions and ensures environmentally responsible route planning	

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	No	(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	(If no, go to section 13a)
12a	Reason for urgency:		
12b	Scrutiny Chair Signature:		Date
	Scrutiny Committee name:		

Print Name:			
Consultation			
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	
		No	x (If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?		
13c	Date Cabinet member consulted		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	x
15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director for Place
		Date consulted	09 October 2019
Sign-off			
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS50 19/20
		Finance (mandatory)	akh.19.20.139
		Legal (mandatory)	lt/33531/1710
		Human Resources (if applicable)	
		Corporate property (if applicable)	
		Procurement (if applicable)	
Appendices			
17	Ref.	Title of appendix	
	A	Part I Briefing report	
	B	Equalities Impact Assessment	
Confidential/exempt information			
18a	Do you need to include any confidential/exempt information?	Yes	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for

		No	x	publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)
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		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							


Background Papers

19 Please list all unpublished, background papers relevant to the decision in the table below.
Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.

Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7

Cabinet Member Signature

20 I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.

Signature		Date of decision	22-10-19.
Print Name	SUE JANN.		